

ICOM Travel Grants
Criteria for the Award of Travel Grants for the 24th General Conference of ICOM
from 3 to 9 July, 2016 in Milan, Italy
for

- **Members of the Boards of National, International Committees and Regional Alliances**
 - **Young Members**
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As part of its inclusive approach confirmed by its Strategic Plan, ICOM is committed to support the participation of members of the Boards of National, International Committees and Regional Alliances as well as young members of ICOM, especially those with fewer resources.

In this context, ICOM will award travel grants for its 24th General Conference, which will be held **from 3 to 9 July, 2016 in Milan, Italy**. Support for this program is provided by ICOM, ICOM Milano and their partners, and through the ICOM-Getty International Program.

The grants will provide assistance for airfare (in the most reasonable level of Economy Class), accommodation for the duration of the Conference, and registration fees. Insurance coverage, visa costs, local transportation, meals and other expenses related to the members' participation will not be covered by these grants, in any circumstances.

Criteria applicable to all applicants:

Applicants are requested to comply with the following criteria:

1. In awarding travel grants, priority will be given to applicants from countries belonging to Categories 4, 3 and 2 (as defined in the membership grid available at the following address):
http://icom.museum/fileadmin/user_upload/pdf/Membership/Categories_eng.pdf
2. For an equitable distribution of resources, applicants who have received grants in the last three years (2013, 2014 and 2015) will not be given priority for a grant in 2016.
3. Only applicants who have paid their dues for 2013, 2014 and 2015¹ may apply. New ICOM members who joined the organisation in 2015 may also apply if they have paid their dues for 2015 and 2016¹.

All applications must include:

- a 500 words statement of the applicant's motivation for attending the General Conference and the benefits which he/she expects to derive from it
- the applicant's curriculum vitae indicating training, work experience, publications as well as current work responsibilities within his/her institution (maximum one page)
- the application form available at the following address, fully completed:
<http://icomcommunity.icom.museum/en/content/support-network>
- a letter of recommendation from the Chair of his/her International or National Committee or Alliance.

(1) Shall be verified when the decision is communicated.

4. In awarding grants, priority will be given to those applicants:
- who show a good understanding of the benefits to be derived from attending the ICOM General Conference in their submission
 - who come from countries belonging to Categories 4, 3 and 2 of the grid defined by ICOM, available at:
http://icom.museum/fileadmin/user_upload/pdf/Membership/Categories_eng.pdf
 - who may obtain other sources of funding to facilitate their attendance at the Conference.
5. Each grantee will be required to submit a report to the ICOM Secretariat **by 1 September, 2016**, stating his/her experience and contribution to ICOM activities.

Criteria applicable to young members:

Regarding young members, National and International Committees are encouraged to facilitate the participation of young members in International Committee meetings during the General Conference in Milan. Each National and International Committee can support the applications of four (4) young members, who should be 35 years of age or under on 31 December, 2016. Candidates should be able to write and understand English fluently and be full-time museum employees. They should also be individual members of ICOM and of the International Committee whose meeting they wish to attend.

The resources for this program are limited. Applicants are required to comply with the eligibility criteria stated in this document.

DEADLINE FOR APPLICATION: 14 DECEMBER, 2015 at midnight (Paris time)

Please send the completed application form to:

grants@icom.museum and imperatively specify as mail subject: *Travel Grants*

By regular mail to:

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(2) If a Committee or Alliance Chair wishes to apply, a letter of recommendation from a member of its Board must be attached to the application. The Chair may also attach a letter of recommendation from an International Committee or Regional Alliance.